

MONTANA NATIONAL GUARD
W9124V-10-T-5004
REQUEST FOR QUOTATION FOR J6 Sharepoint Project

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in the Federal Acquisition Regulations (FAR) Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; quotes are being requested and a written solicitation will not be issued.

The NAICS code is 541511 and the size standard is less than \$25.0 million. This is a 100% small business set-aside. The incorporated provisions and clauses are those in effect through Federal Acquisition Circular 2005-26, effective 1 June 2008 & Class Deviation 2005-00001.

Offers shall propose a firm fixed price for completion of the Share Point Project.

Vendor shall propose a firm fixed price for completion of the Share Point Project.

Synopsis:

1. SCOPE

1.1 The contractor shall provide all labor, equipment, and supplies, to include any required travel, necessary to provide the J-6 with the interactive SharePoint product listed below. MTNG will provide: webserver, SQL Database, SharePoint 2007

1.2 The contractor is requested to include a listing of credentials / certifications that would show the proficiency to complete this work. Also include if available examples of other similar projects.

1.3 If requested, we'll do a site visit for all prospective bidders (on one date) prior to the closing date of project.

1.4 Questions can be submitted by prospective vendors to the Purchasing and Contracting Agent by date specified. Questions will be compiled with Q&A's being sent out to all vendors at a date prior to close date.

1.5 Using SharePoint will create an automated Commanders Update Brief (CUB) and a separate Training Site Brief which daily allows specific users from many different sections to update their area of interest.

1.6 Data for sections / subsections / locations will be provided to vendor when the contract is awarded.

2. Commanders Update Brief (CUB)

2.1 The CUB is one report currently manually compiled with input from all Montana National Guard entities. This is currently done by each section emailing their data to

the compiler.

2.2 We'd like to create an automated CUB report where each section will have a number of people granted access to daily update their portion of this report online.

2.3 This access will be granted on an individual user basis using Active Directory users and groups – which is validated by a database / password or some-other method. If we could integrate our current CAC login procedures that would be ideal but not required.

2.3.1 This validation system must be editable by local designated persons. We need access to change individuals with access and to add and delete sections / sub-sections.

2.3.2 Example: The J-1 section can make entries for themselves and for their sub-sections, but they cannot make or change entries for the J-4 section.

2.4 We want to standardize the report, with each entry following the same guidelines. When inputting data, each section/sub-sections line entry will be entered via a template. Most sections will use the same template, but Aviation, Training Site, the Regional Training institute, 95th Troop Command (TC) and the Regional Support Group (RSG) will require customized templates. Those customized templates will also feed into a separate report for each section that can be printed whenever they need one. Template must be /customizable by MTNG webmaster as needed.

Vendor will meet with each section to create and populate the templates and determine required fields.

2.4.1 Each page will have a header displaying the report name (CUB) current date; logo's and section titles (J-Staff, Special Staff, RSG, and 95th TC. These sections will then repeat with the next week's events. Weeks are from Monday – Sunday.

2.4.2 Dates will be in DD/MM/YY format, Times will be in 2400 hrs format.

2.4.3 An example of the basic format:

“J-1:

HRO Start Date, End Date, Start time, End time, Location, Event1 text can extend onto a second full line - format is landscaped End Event1”

Start Date, End Date, Start time, End time, Location, Event2
End Event 2

YRP NSTR.

J-3:

RTI Start Date, End Date, Start time, End time, Location, Event1
End Event1

Start Date, End Date, Start time, End time, Location, Event2.
Start Date, End Date, Start time, End time, Location, Event3.

CD NSTR.

DDR HLN Start Date, End Date, Start time, End time, Location, Event1.

DDR KAL Start Date, End Date, Start time, End time, Location, Event1.

2.4.4 Each section / subsection can enter up to eight (8) separate events. If not used, the lines will not show. The “Event” section can be two lines long of text, truncate line at the end of text used.

2.4.5 Some sections will require drop down boxes for locations and or event with the option just type in the text.

2.4.6 Item will display on CUB through the “end date” of event. Once event “end date” has passed – that event will drop off the report. Items that posted in “Next week’s events” will roll-over to “to the current week” on the following Monday.

2.4.7 If “Nothing Significant To Report” (NSTR), NSTR should be a drop-down box option to select – and NSTR will be displayed in “event”.

2.4.8 If NSTR is reported by same Command / Sub Command for five (5) working days in a row – that NSTR will display the number of consecutive days that NSTR has been reported – listed beside NSTR. Example: NSTR reported for 8 consecutive days.

2.4.9 At 0730 hrs each day the compiled CUB report will be emailed to a distribution list – that we need access to edit.

2.4.10 Number of pages of report will vary daily dependent upon what has been input.

2.5 CUB Pages / Sections

2.5.1 Section 1: Phone Calls, Significant Events, Weather for Today and Tonight (weather report is supplied by RSS feed like weather.com or other commercial (free) weather site.

2.5.2 Section 2: contains Joint Staff Sections and their subsections followed by Special Staff.

2.5.3 Section 3: contains the Regional Support Group (RSG) unit /detachment info.

2.5.4 Section 4: contains 95th Troop Command (TC) unit / detachment info.

2.5.5 Section 5: contains 120th Fighter Wing (FW) squadrons.

2.5.6 Following sections continue on with sections 2-5 repeating except that the information will be for the next week’s events.

2.6 Basic info that will be required by the “customized template” these are not all inclusive.

2.6.1 Aviation: Flight Operations – daily schedule of flights and pertinent data; entered by Flight Ops.

2.6.2 208th RTI: Class name, dates, how many enrolled.

2.6.3 95th TC & the RSG: Ongoing training, location, dates, units participating, number of Soldiers.

2.6.4 Training Site: Ranges in use, what unit, how many personnel: mess halls in use; what unit; how many personnel; Units training on Fort Harrison and or surrounding training areas.

3. Additional “nice to have” items to be priced out separately. Depending on the price we’ll add them into the contract or not. Not required for quote. These items do not have to be included into the bid. The bid may include one, some or none of the items listed below. These items can be discussed at the site visit mentioned in item 1.1.3.

3.1 A way to display a map imported from our GIS server to which we could easily add various overlays with data locations.

3.1.1 A possible way to do this would be to use either Google maps or the DoD Version of Google Earth and be able to create and import overlay data for various exercises or emergencies that can be turned off or on as needed.

3.2. GPS location for all Blackberry carrying staff.

3.2.1 This would be one of the overlays discussed above. It would use the GPS in each of the blackberry’s to display and update location information for each Blackberry. I know this is possible because a previous vendor proposed a solution to do it. However, we decided at that time to not move forward with that project. This would update once every 15 minutes.

3.3 Pull data from What’s UP Gold for Network Downtime (included as part of the J6 section CUB if possible).

3.3.1 I believe that What’s up gold uses SNMP that could be captured to display the management data needed. Good data to pull for this would be: sites down in last 24 hours, sites with high utilization, etc.

3.4 Pull data from BlueCoat on top internet sites and users (included as part of the J6 section CUB if possible).

3.4.1 BlueCoat has a database and reports that can be scheduled and exported. That e-mail could be imported to the website. Pull data such as: to 10 visited sites, top 10 internet users, etc.

3.5. Pull data from CA or UCCX or helpdesk call information or HD ticket info (included as part of the J6 section CUB if possible).

3.5.1 Not sure how we pull this data? CA is a database that could be queried for ticket status. Pull information such as: # of open tickets, # closed in last 7 and 30 days, # over 30 days old, # over 60 days old, etc.

4. PURPOSE / REQUIREMENTS

The contractor is to meet specification provided in paragraph 1, above.

5. EQUIPMENT

Final product must run on the J-6's current network configuration.

6. PERFORMANCE PERIOD

The contractor will complete everything listed in paragraph 2, above, within ten weeks of being awarded the contract and additional sections within 4 months of being awarded the contract.

7. CONTRACTOR INVOICES / PAYMENT

5-1. The Contractor shall invoice for services against the respective contract line item (CLIN). Each invoice shall include the CLIN number, service/maintenance date, type and number of equipment serviced, and any additional repairs/parts expense. The Contractor is encouraged to submit invoices within seven days of the completed service.

8. ENTRY TO FORT HARRISON

8.1. Fort Harrison, Helena, Montana is a closed Fort. Contractor personnel while working on the installation may obtain a temporary visitor's pass at the Front Gate; each individual must have an accepted form of photo identification.

The provision of 52.212-3 Alt I, Offeror Representations and Certifications-Commercial Items (April 2002) applies to this RFQ. 52.212-3 Alt I clause needs to be completed and a signed copy of this provision shall be submitted with any offer. 52.212-2, Evaluation – Commercial Items (January 1999). The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors are considered. The following factors shall be used to evaluate offers: Price and Technical Capability. If products from offerors are found to be technically equivalent, price will be the determining factor. The following Federal Acquisition Regulation (FAR) and its supplements DFAR and AFAR provisions and clauses apply to this acquisition:

52.204-7 Central Contractor Registration APRIL 2008.

52.204-9 Personal Identity Verification of Contractor Personnel

52.212-1 Instructions to Offerors – Commercial Items JUN 2008

52.212-2 Evaluation – Commercial Items JAN 1998.

52.212-3 ALT I Offeror Representations and Certifications – Commercial Items, April 2002

52.212-4 Contract Terms and Conditions - Commercial Items, April 2002.

52.212-5 (Dev) Contract Terms and Conditions Required to Implement Statutes or Executive Orders – Commercial Items (Deviation) JUN 2008

52.219-6 Notice of Small Business Set-Aside JUN 2003

52.219-28 Post-Award Small Business Program Representation JUN 2007

52.222-21 Prohibition of Segregated Facilities FEB 1999

52.222-41 Service Contract Act of 1965

52.222-3 Convict Labor JUN 2003

52.222-19 Child Labor – Cooperation with Authorities and Remedies FEB 2008

52.222-21 Prohibition of Segregated Facilities FEB

52.222-26 Equal Opportunity MAR 2007

52.222-36 Affirmative Action for Workers with Disabilities JUN 1998

52.222-50 Combating Trafficking in Persons AUG 2007

52.222-53 Exception from Application of the Service Contract Act to Contracts for Certain Services - Requirements
52.225-13 Restrictions on Certain Foreign Purchases JUN 2008
52.232-33 Payment by Electronic Funds Transfer
52.233-3 Protest After Award Aug 1996
52.233-4 Applicable Law for Breach of Contract Claim OCT 2004
52.233-4 Applicable Law for Breach of Contract Claim
52.237-2 Protection of government buildings, equipment, and vegetation
52.252-2 Clauses Incorporated by Reference FEB 1998
252.201-7000 Contracting Officer's Representative
252.204-7004 Applicable Law for Breach of Contract Claim OCT 2004
252.211-7003 Item Identification and Valuation AUG 2008
252.212-7001 (Dev) Contract Terms and Conditions Required to Implement Statutes or Executive Orders Applicable to Defense Acquisitions of Commercial Items (Deviation) MAR 2008
252.225-7000 Buy American Act- Balance of Payments Program of Commercial Items
252.232.7010 Levies on Contract Payments DEC 2006
252.247-7023 Transportation of Supplies by Sea May 2002

Complete descriptions of the provisions and clauses referenced in this synopsis/solicitation may be viewed on the internet at <http://farsite.hill.af.mil>

Offers may be submitted by hard copy:

USPFO for Montana
Purchasing and Contracting Department, ATTN: Dan Blaine

1956 Mt Majo Street, Post Office Box 4789
Fort Harrison, Montana 59636-4789

Or by e-mail to dan.blaine@us.army.mil

Offers must be received by 1600 on 21 July 2010.