

**MONTANT NATIONAL GUARD**  
W9124V-10-T-5002  
**REQUEST FOR QUOTATION FOR 1500 CATERED MEALS & LODGING**  
16-17 July 2010

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in the Federal Acquisition Regulations (FAR) Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; quotes are being requested and a written solicitation will not be issued.

The NAICS code is 722320 & 721110 and the size standard is less than \$7.0 million. The incorporated provisions and clauses are those in effect through Federal Acquisition Circular 2005-26, effective 1 June 2008 & Class Deviation 2005-00001.

Offers shall propose a firm fixed price for approximately 900 catered meals to be served in support of the Yellow Ribbon program at the Crowne Plaza – Billings on 17 July 2010, Breakfast, Lunch, and Dinner. Also, 60 hotel rooms to be rented from 16-17 July 2010.

The meals (shall not exceed) 300 dinners, 300 lunches, and 300 breakfasts; the actual quantity of meals will be determined on an as-needed basis, and the vendor shall serve and be paid only for meals ordered and served.

Vendor shall propose a firm fixed price PER MEAL for each of the three categories of catered meals – breakfast, lunch, and dinner, respectively – according to the terms and conditions of this entire solicitation.

Synopsis:

1. The Montana National Guard anticipates purchasing from a single vendor, approximately (not to exceed) 300 catered breakfast meals, 300 catered lunch meals, and 500 catered dinner meals to be served to participants of the Yellow Ribbon program at the Crowne Plaza - Billings on 17 July 2010.
2. All the meals will be served at the Crowne Plaza – Billings.
3. Room rental for 30 hotel rooms on the 16<sup>th</sup> & 17<sup>th</sup> of July 2010, for a total of 60 rooms.
4. The quality and serving portions of the meals must be equivalent to commercially available prepared meals.
5. The serving times of the meals must be flexible depending on the needs of the Yellow Ribbon Program.
6. The vendor will be required to provide napkins, eating utensils, paper plates, and hot and cold beverage cups.
7. The vendor shall be responsible for cleaning the serving line and everything behind the serving line, including emptying the trash.
8. The vendor shall be responsible for cleaning the serving area, including wiping down the tables and sweeping the floor.

9. The vendor shall be responsible for cleaning any heating or beverage serving appliances which may (or may not) be made available to them for their temporary use in the dining facilities.
10. The vendor is responsible for serving and portion control. Buffet style serving is preferred. Ala carte ordering is prohibited.
11. Meal pricing must include all overhead, delivery, and clean-up costs. Gratuity is prohibited.
12. Vendor will invoice meals by date and type.
13. Point of Contact (POC) will provide vendor with head count personnel and sign-in sheets for meals. Participants will sign a different sign-in sheet for each meal. POC will coordinate with vendor to adjust number of meals as necessary.
14. The anticipated award will consist of three contracts, all separately billable, representing the three units eating during this time period.

The provision of 52.212-3 Alt I, Offeror Representations and Certifications-Commercial Items (April 2002) applies to this RFQ. 52.212-3 Alt I clause needs to be completed and a signed copy of this provision shall be submitted with any offer. 52.212-2, Evaluation – Commercial Items (January 1999). The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors are considered. The following factors shall be used to evaluate offers: Price and Technical Capability. If products from offerors are found to be technically equivalent, price will be the determining factor. The following Federal Acquisition Regulation (FAR) and its supplements DFAR and AFAR provisions and clauses apply to this acquisition; 52.204-7 Central Contractor Registration APRIL 2008.

52.211-6 Brand Name or Equal AUGUST 1999.

52.212-1 Instructions to Offerors – Commercial Items JUN 2008

52.212-2 Evaluation – Commercial Items JAN 1998.

52.212-3 ALT I Offeror Representations and Certifications – Commercial Items, April 2002

52.212-4 Contract Terms and Conditions - Commercial Items, April 2002.

52.212-5 (Dev) Contract Terms and Conditions Required to Implement Statutes or Executive Orders – Commercial Items (Deviation) JUN 2008

52.219-6 Notice of Small Business Set-Aside JUN 2003

52.219-28 Post-Award Small Business Program Representation JUN 2007

52.222-21 Prohibition of Segregated Facilities FEB 1999

52.222-3 Convict Labor JUN 2003

52.222-19 Child Labor – Cooperation with Authorities and Remedies FEB 2008

52.222-21 Prohibition of Segregated Facilities FEB

52.222-26 Equal Opportunity MAR 2007

52.222-36 Affirmative Action for Workers with Disabilities JUN 1998

52.222-50 Combating Trafficking in Persons AUG 2007

52.225-13 Restrictions on Certain Foreign Purchases JUN 2008

52.232-33 Payment by Electronic Funds Transfer

52.233-3 Protest After Award Aug 1996

52.233-4 Applicable Law for Breach of Contract Claim OCT 2004

52.252-2 Clauses Incorporated by Reference FEB 1998

252.204-7004 Applicable Law for Breach of Contract Claim OCT 2004

252.211-7003 Item Identification and Valuation AUG 2008

252.212-7001 (Dev) Contract Terms and Conditions Required to Implement Statutes or Executive Orders Applicable to Defense Acquisitions of Commercial Items (Deviation) MAR 2008

252.225-7000 Buy American Act- Balance of Payments Program of Commercial Items

252.232.7010 Levies on Contract Payments DEC 2006

252.247-7023 Transportation of Supplies by Sea May 2002

Complete descriptions of the provisions and clauses referenced in this synopsis/solicitation may be viewed on the internet at <http://farsite.hill.af.mil>

Offers may be submitted by hard copy:

USPFO for Montana  
Purchasing and Contracting Department, ATTN: MAJ Kelly Traynham  
1956 Mt Majo Street, Post Office Box 4789  
Fort Harrison, Montana 59636-4789

Or by e-mail to [dan.blaine@us.army.mil](mailto:dan.blaine@us.army.mil)

Offers must be received by 1600 on 10 July 2010

DAN NIEL BLAINE  
Contract Specialist, MT ARNG