



## NATIONAL GUARD BUREAU

1636 DEFENSE PENTAGON  
WASHINGTON DC 20301-1636

NGB-ZA

MEMORANDUM FOR ADJUTANTS GENERAL OF ALL STATES, PUERTO RICO, THE US VIRGIN ISLANDS, GUAM AND THE COMMANDING GENERAL OF THE DISTRICT OF COLUMBIA

SUBJECT: National Guard Bureau Policy and Implementation Guidance for the Department of Defense Yellow Ribbon Reintegration Program

### 1. REFERENCES:

- a. Section 582 of Public Law 110-181, "National Defense Authorization Act for Fiscal Year 2008," 28 January 2008.
- b. Secretary of Defense Memorandum, "Designation of the Under Secretary of Defense for Personnel and Readiness (USD (P&R)) as the DoD Executive Agent for the Yellow Ribbon Reintegration Program," 17 July 2008.
- c. Under Secretary of Defense for Personnel and Readiness Memo, "Directive-Type Memorandum (DTM) 08-029, "Implementation of the Yellow Ribbon Reintegration Program," 22 July 2008.
- d. Office of the Assistant Secretary of the Army for Manpower and Reserve Affairs Memo, "Army Implementation Instructions in Support of Directive-Type Memorandum (DTM) 08-029, Implementation of the Yellow Ribbon Reintegration Program," undated.
- e. Office of the Assistant Secretary of the Air Force Memo, "Air Force Implementation Instructions in Support of Directive-Type Memorandum (DTM) 08-029, Implementation of the Yellow Ribbon Reintegration Program", 17 November 2008.
- f. National Guard Bureau Memorandum, "Army National Guard Soldier and Family Support and Services Yellow Ribbon Operating Guidance," 9 January 2009.
- g. National Guard Bureau Memorandum, "Authority to Publish Invitational Travel Authorizations (ITAs) for Families of Redeployed Soldiers to Participate in Reintegration Training," 20 December 2007.

2. PURPOSE: Authorized by the National Defense Authorization Act of 2008, the Department of Defense (DoD) Yellow Ribbon Reintegration Program (YRRP) will provide National Guard and Reserve Members and their Families with information, services, referral and proactive outreach opportunities throughout the entire deployment cycle: Pre-Deployment, Deployment, Demobilization and Post-Deployment-Reconstitution. It is the intent of the National Guard Bureau to establish a DoD YRRP that provides a continuum of

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support and high standard of care for Army and Air National Guard members and their Families. Guidance contained herein outlines the specific policies, procedures and responsibilities required to implement the program.

3. POLICY:

a. A Joint National Guard DoD YRRP Management Office has been established within the National Guard Bureau, Office of the Joint Staff (NGB-J1-R). This office is responsible for management and oversight of the program and provides all policy and guidance in collaboration with the Directors of the Army and Air National Guard to the Adjutants General. This office will serve as the primary point of contact among the Office of the Secretary of Defense, the Army and Air National Guard Directorates and the Adjutants General.

b. DoD YRRP events and activities will be held for all National Guard members, and their Families, when they are called or ordered to active duty or full-time operational support, other than for training, for 90 consecutive days or more, or, in the case of the Air National Guard, 90 cumulative days or more during a fiscal year. At a minimum, events and activities will be provided in all phases of deployment, and conducted in a timely manner, in geographically centric locations and as often as possible to ensure maximum participation by National Guard members and their Families.

c. Attendance at DoD YRRP events is mandatory for National Guard personnel described in para 3b. The Army and Air National Guard will ensure that Soldiers and Airmen receive appropriate pay and allowances for their participation. The pay status of the Service member attending events will be determined by each respective Service. Adjutants General and Army and Air National Guard Commanders are urged to educate their personnel on DoD YRRP services and to encourage Family attendance at scheduled events.

d. When conducting DoD YRRP events and activities, commands should coordinate usage of other service support resources such as ESGR, Warrior Support, Family Programs, Directors of Psychological Health and Joint Forces Headquarters Sexual Assault Response Coordinators, as well as state and local departments and public and private organizations, as appropriate. Any National Guard hosted DoD YRRP event should be advertised as a DoD YRRP event versus a "National Guard" event to promote attendance from Service members from all components and their Families.

e. The Secretary of Defense has appointed an advisory board to analyze the DoD YRRP and report on areas of success and areas for necessary improvements. The Directors of the Army and Air National Guard, and an Adjutant General on a rotational basis, serve on this board. As we continue to work with the Department of Defense and Service Secretaries to gain additional fidelity on establishing a long-term effective program, we urge you to move forward with your DoD YRRP activities and events so that our Members can immediately benefit from this most vital program. We solicit your continued input as we

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develop and adapt this program to reflect the needs of our National Guard members and their Families.

f. This guidance replaces all previous DoD YRRP guidance issued from the National Guard Bureau. All future DoD YRRP policy and funding guidance will be signed by the Chief, National Guard Bureau, the Directors of the Army and Air National Guard, and the Director of the Joint Staff in order to provide the States with uniform, jointly developed DoD YRRP policy and a single implementation plan.

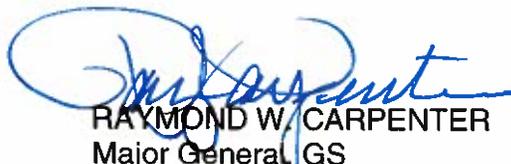
4. RESPONSIBILITIES: See Enclosure 1

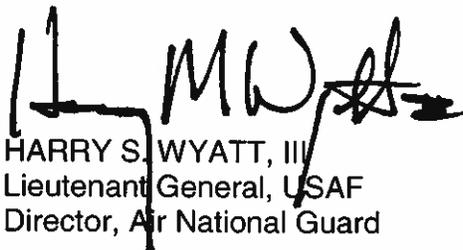
5. PROCEDURES: See Enclosure 2

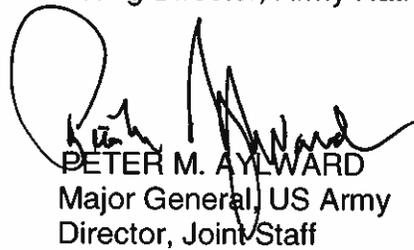
6. EFFECTIVE DATE: This Guidance is effective immediately.

7. The success of the DoD Yellow Ribbon Reintegration Program for the National Guard is a top priority for the National Guard leadership. Command emphasis on the DoD YRRP at all levels and in our communities is essential. Point of contact for the Joint NGB DoD YRRP Management Office is Ms. Janet Salotti, DSN 327-5499, 703-607-5499 or janet.s.salotti@us.army.mil. The ARNG POC is Ms. Erin Thede, DSN 327-7597, 703-607-7597, or erin.thede@us.army.mil. The ANG POC is Lt Col Anthony Lanuzo, DSN 278-8166, 301-836-8166, or anthony.lanuzo@ang.af.mil.

  
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7 Encls

1. Responsibilities for DoD YRRP National Guard Bureau Management
2. Procedures for Implementing the DoD YRRP for National Guard
3. Joint DoD YRRP Event Standards Matrix
4. Joint DoD YRRP Funding Request Form
5. Authorized and Non- Authorized DoD YRRP Expenditures
6. Joint DoD YRRP After Action Report Form
7. Examples of Activities at DoD YRRP Events